

Points to Consider: Reviewing Faculty Outside Interest Disclosures

As a Unit Reviewer, it is your responsibility to verify in M-Inform whether a faculty member's disclosure of an outside activity, interest, or relationship is **complete and accurate** to the best of your knowledge.

Point to Consider

Does the faculty member's outside activity, interest, or relationship:

1. Enhance the ability to perform his/her University of Michigan responsibilities (e.g., as a scholar, teacher, researcher, professional service provider)?
2. Further the mission of the department, school, or University of Michigan?
3. Involve a prohibited activity per unit or University of Michigan policy?
4. Compete with the interests of the department, school, or University of Michigan?
5. Involve an activity that would be more appropriately done within the University of Michigan (e.g., as sponsored research)?
6. Involve any obvious conflict of interest with his/her university activity (i.e., the outside activity is with the same company that sponsors the his/her research)?
7. Have the potential to inappropriately influence the decisions he/she makes in their university role?
8. Exceed the number of days per month allowed to the faculty in his/her unit for outside activity?
9. Distract in any other way than above from his/her ability to perform their university responsibilities?

Reviewer Resources

Reviewer questions or concerns can be directed to: COI.Support@umich.edu.

U-M has several web sites with Conflict of Interest resources (e.g., policy, information):

- Campus: <http://research.umich.edu/conflict-of-interest/>
- Medical School: <http://www.med.umich.edu/u/compliance/area/coi/index.htm>
- Hospital: <http://www.med.umich.edu/u/compliance/area/coi/management.htm>
- U-M Compliance Resource Center: <http://compliance.umich.edu/coi/>

For instructions on using M-Inform, the university's disclosure system, to review disclosures, see the [Review Outside Interests in M-Inform](#) procedure.