M-Inform: Outside Interest Disclosure Decision Tree

**What is an Outside Activity?**
- Role with external entity (e.g., consultant, board member, company officer, other role) utilizing the same skills/knowledge as your U-M job
- Ownership in a company/business
- Licensed or optioned intellectual property developed at U-M or elsewhere, regardless of royalty or patent status
- Compensation, loans (not student), or items of value received from external entities
- Travel expenses reimbursed to you or paid by an external entity per PHS regulations or U-M unit policy.
These activities may apply to you, your spouse, domestic partner, and/or dependent(s).

**1. Is the activity...**
- A part of your U-M job? **N**
  - With a company doing business with U-M? **Y**
    - Related to your U-M expertise? **Y**
      - With a foreign entity (e.g., organization institution, or government?) OR a professional society? **OR**
        - Are paid? **N**
          - Have ownership (equity)? **Y**
            - Are serving in a leadership role? **Y**
              - Volunteer or provide a community health service? Michigan Medicine & School of Nursing only **OR**
                - OR **N**
  - OR **N**
    - Consult? (Excludes study sections or proposal / grant review for a U.S. federal agency, e.g., NIH, NSF) **Y**
      - Are paid? **Y**
        - Have ownership (equity)? **Y**
          - Are serving in a leadership role? **Y**
            - OR **N**
  - OR **N**
    - Speak or travel for either a:
      - U.S. accredited, not-for-profit academic institution, or affiliated research center, or
      - U.S. federal agency (e.g., NIH, NSF, FDA) **OR**
        - OR **N**
      - Research funded by a U-M sponsored project, a clinical trial, or a subcontract is not an outside activity.

**2. in which you...**
- Consult? **N**
  - Related to your U-M expertise? **N**
    - With a foreign entity (e.g., organization institution, or government?) OR a professional society? **OR**
      - Are paid? **N**
        - Have ownership (equity)? **Y**
          - Are serving in a leadership role? **Y**
            - OR **N**
    - OR **N**
      - Speak or travel for either a:
        - U.S. accredited, not-for-profit academic institution, or affiliated research center, or
        - U.S. federal agency (e.g., NIH, NSF, FDA) **OR**
          - OR **N**
    - OR **N**
      - Consult? (Excludes study sections or proposal / grant review for a U.S. federal agency, e.g., NIH, NSF) **Y**
        - Are paid? **Y**
          - Have ownership (equity)? **Y**
            - Are serving in a leadership role? **Y**
              - OR **N**
  - OR **N**
    - OR **N**
      - OR **N**

**Do not disclose activity**

**Disclose the outside activity in M-Inform**
Report any changes within 30 days

Last Updated: 07/22/2019